After Award

A Project Plan
   1 Narrative how the Integrator is going to execute AV project
   2 Identify Integrator’s final AV Project Team

B Full Project Submittal
   1 Fully engineered Drawings
   2 Engineering Worksheet
   3 Equipment “cut” sheets
   4 Complete Bill of Materials with individual pricing
   5 Control system flow diagrams, panel layouts, and a button by button description of system operation

C Identify equipment with long lead times

D Work Product Ownership Documents

Pre-ordering

A Frequency Coordination Submittal

Pre-Install - On-Site Wiring

A AV Room Condition

Staging Checkout (Prototype Shop Checkout)

A Staging / Prototype Checkout Readiness Submittal

On-Site Prototype Checkout

A Prototype Checkout Readiness Submittal

Full System Checkout

A Full System Checkout Readiness Submittal

B Inventory status by system and location

Training

A Training Materials
   1 Operational Training Manual
   2 Preventative Maintenance Timeline and Checklist
      a All equipment manuals

Final Checkout

A Final Checkout Readiness Submittal

B Complete Inventory by system and location

C Complete “As-built” Drawings