U of I Project Title: __________________________ U of I Project Representative: ________________
U of I Project Phase: _______________________ AE Firm: __________________________
Project Number: __________________________ Building Name: __________________________
Building Number: __________________________

Variance Requested: ____________________________________________________________

U of I Facilities Standards section & paragraph to which variance is being sought:_________

Justification for Request: _______________________________________________________


Explain how the requested variance impacts the following. Note: Incomplete information will result
in the variance request being rejected.

Facility Appearance: ___________________________________________________________

User Functionality: _______________________________________________________________________

Data/Voice Communications (Technology Services): _______________________________________

Code Compliance: _______________________________________________________________________

Energy Efficiency (quantify): _______________________________________________________

Life Cycle Cost (attach Life Cycle Cost Analysis for every variance request that would impact life
cycle cost): ________________________________________________________________

Division of Responsibility: Indicate whether department or F&S will be responsible for
maintenance if variance is approved: _____________________________________________

HVAC Functionality: ___________________________________________________________________

Campus Sustainability ("green design"): _______________________________________________

Date Variance Approval Request Form e-mailed to Variance Committee members:_________

Date response from Variance Committee members required (must allow 3 business days from
receipt of form): _____________________________________________________________________

Variance Process Committee Members Approval or Rejection:

<table>
<thead>
<tr>
<th>Representing</th>
<th>Approve Variance Request? (Yes/No)</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ted Christy, Capital Programs</td>
<td></td>
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<tr>
<td>Craig Grant, Codes &amp; Compliance</td>
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<tr>
<td>Kent Reifsteck, Utilities &amp; Energy Services</td>
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<td>Mary Stevens, Technology Services</td>
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<td>Jim Sims, Engineering &amp; Construction Services</td>
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<td>Dave Boehm, Operations, Maintenance &amp; Alternations</td>
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<tr>
<td>, Department Representative (For Project)</td>
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</tbody>
</table>

NOTE: If a committee member does not respond to this Variance Request, their response will
automatically default to “approved”.

**Decision:** If one (or more) Variance Process Committee members disapprove the Variance
Request, the variance is rejected. If all committee members approve the Variance Request, it is
approved.

Send completed Variance Approval Request Form along with applicable life cycle cost analysis to
FacilitiesStandardsVariance@illinois.edu and to the Department Representative for the Project. Send all approved and
rejected variance forms to facilitiesstandards@illinois.edu