THE OFFICE OF THE EXECUTIVE DIRECTOR

Executive Director, Al Stratman

The Executive Director leads all physical plant, operational, and essential services in support of the research, teaching, and public engagement activities of the University of Illinois. The Executive Director coordinates all aspects of the wide-ranging responsibilities of F&S to ensure alignment with the campus strategic plan. From master planning to deferred maintenance to energy conservation and sustainability, the F&S goal is to achieve the most efficient and effective outcomes.

Customer Relations & Communications
Director: Dee Dee Caneva

Customer Relations & Communications (CRC) creates, coordinates, and directs all aspects of customer relations and communications for F&S. CRC is responsible for all internal and external communications, marketing, executive communications, media relations, customer relationship management, and division of responsibility coordination. CRC works as a liaison between the campus community and all divisions within F&S to manage expectations and help provide the best possible customer service. CRC coordinates communication within the F&S organization and makes sure customers understand how to navigate all F&S services successfully.

THE DIVISIONS OF FACILITIES & SERVICES

Capital Programs Division
Director: Helen Coleman

The Capital Programs Division provides administration of capital improvement projects on the Urbana campus in support of the strategic objectives of the academic enterprise. They engage all stakeholders in the project delivery process, including campus units and administration, faculty, staff, students, and surrounding communities that may be affected and work in close association with the University Office of Capital Programs and Real Estate Services.

There are two departments within the Division, Capital Project Planning and Capital Project Management. The Capital Project Planning department focuses on planning and managing campus assets as outlined in the Campus Master Plan. Planners assist campus units with developing solutions for their facilities to meet their programmatic needs, secure appropriate campus and university approvals and employ all professional consultants for design of resulting capital projects. The Capital Project Management Department directs the design, procurement, and construction of large capital projects, including new construction, major renovations and essential campus infrastructure. The university is a leader in sustainable building design updating its requirements to LEED® Gold certification for all new construction and major renovations more than $5M.

LEED® is a registered trademark of the U.S. Green Building Council.
Engineering & Transportation Services Division

Director: Pam Voitik

The departments within Engineering & Transportation Services are Engineering Design, Engineering Quality Assurance, Facilities Information Resources, and Campus Code Compliance & Fire Safety. The Engineering Design and Quality Assurance departments provide analysis, commissioning and inspection, design, and review services. They maintain the campus facilities standards and review documents created by architectural/engineering firms and outside contractors for compliance with those standards. Facilities Information Resources maintains all documentation for buildings and infrastructure, the space database, and the geographic information system. Campus Code Compliance & Fire Safety is responsible for code compliance, fire, and life safety programs for the campus. The division also helps incorporate sustainability into all facilities and operations, working with the university, student groups, and the community to meet target goals set forth by the Illinois Climate Action Plan (iCAP).

Transportation Services includes Transportation & Automotive Services, Transportation Demand Management, and Campus Mail Distribution. Transportation & Automotive Services provides fast and convenient car rental, repair, transportation, and equipment maintenance services to the campus. Transportation Demand Management works with regional transportation planning partners to coordinate the networks for all forms of campus travel, including walking, bicycling, transit, and vehicles. Campus Mail Distribution is responsible for the intra-campus mail service, assignment of mail codes, delivery of library books, and the processing of outgoing domestic and international mail.

Operations, Maintenance & Alterations Division

Director: Carl Wegel

The Operations, Maintenance & Alterations Division is charged with maintaining the physical assets of the campus. The operational areas of this division include Building Maintenance, Building Services (custodial), Grounds, Waste Management, and Construction Services. General repairs to buildings and preventive maintenance of systems and equipment are the responsibility of Building Maintenance. Building Services provides custodial services to campus general fund facilities. To keep the outdoor spaces looking their best, Grounds trims hedges, fills flowerbeds and planters, mows grass, prunes trees, empties exterior trash containers, and coordinates and executes landscaping projects. Waste Management is charged with reducing the amount of material entering the waste stream. The Waste Transfer Station operates daily recycling routes in addition to trash collection. Construction Services provides oversight and delivery for projects ranging from the installation of a new room sign to the remodeling of a laboratory. Three delivery options are available to meet the campus demand for non-capital construction: Contractor Services, F&S Crafts & Trades, and Job Order Contracting.

Division of Safety and Compliance

Director: Maureen Banks

The Division of Safety and Compliance assists campus units in fulfilling their responsibility to protect the environment and provide a safe and healthy place of employment and learning. The Occupational Safety & Health Department and the Environmental Compliance Department provide consulting and training resources, develop new programs, and oversee occupational safety and environmental management programs and policies for the campus community.

Shared Administrative Services Division

Director: Curt Taylor

The Shared Administrative Services Division supports all F&S business units by controlling costs and improving service delivery. The division develops business processes and procedures, provides timely and accurate reporting on management information, processes all user requests and provides our customers with quality products, competitive pricing, and timely pick-up and delivery services. The departments within Shared Administrative Services include Employee Relations & Human Resources, Financial Operations, Information Technology Services, Procurement Services, Service Office, and Stores & Receiving.

Utilities & Energy Services Division

Director: Kent Reifsteck

The Utilities & Energy Services Division manages and maintains campus utility production and distribution systems, including Abbott Power Plant, engages in a variety of energy conservation initiatives, responds to hot/cold customer complaints, and oversees utility rate setting and billing. The division provides environmentally compliant, reliable, and cost effective energy and other utilities to support the campus’ research and education efforts. Its departments include Systems & Controls, Retrocommissioning, Energy Performance Contracting, Utilities Production, Utilities Distribution, and Business Operations.